

**P O R T O F O L Y M P I A C O M M I S S I O N**  
**M I N U T E S O F R E G U L A R M E E T I N G**

**May 27, 2008**

---

**CALL TO ORDER**

President McGregor called the meeting of May 27, 2008, to order at 5:30 p.m. at the LOTT Board Room in Olympia. Commissioners Telford and Barner were also in attendance.

Staff in attendance were: Executive Director Ed Galligan, Administrative Manager Jeri Sevier, Airport Director Rudy Rudolph, Marine Terminal Director Jim Amador, Engineering Director Jeff Lincoln, Finance Director Steve Davis, Harbor Director Bruce Marshall, Marketing Director Kari Qvigstad, Communications Manager Patti Grant, and Front Desk Coordinator Jessie Bensley. Bob Goodstein and Carolyn Lake, Port's Legal Counsel, were also in attendance.

Public in attendance were as follows: Representing *The Olympian* was Jim Szymanski. Others in attendance who filled in the sign-in sheet included: Ric Abbott, Bill Pilkey, Keith Bausch, Harold Clark, Jim Rose, Rita Rose, Stanley Stahl, Subir Mukerjee, Sharron Coontz, Elizabeth Poeppelman, Hannah Steinwig, Richard Radcliff, Patty Belmonte, Brad Jurkovich, Arthur West, Patricia DiFrancesca, and Richard Wolf.

**APPROVAL OF AGENDA**

The agenda was approved as revised. Commissioner Telford suggested that the Resolution 2008-16 – Ethical Standards for Port Commissioners be moved to advisory to allow for additional public comment and further revisions. Commissioner Barner asked if there could be discussion on rail, real estate and the Port Advisory Committee. President McGregor suggested those items be added to the advisory calendar.

**COMMISSIONERS REPORTS**

Commissioner Barner indicated he met with Port staff and a consultant regarding rail.

Commissioner Telford reported he attended the hearing regarding the recall. He noted that he has continued concern about access to community-televised programs. *The Olympian* does not publish the televised times and dates of public meetings they have a certain civic obligation to provide the public information on the public meetings. He asked for support from the Commissioners to write a letter to the Olympian asking for them to better publish these announcements. He also suggested that President McGregor ask the other public entities to do the same at the next Mayors Forum. President McGregor indicated that he thought the Sunday South Sound section of *The Olympian* noted the public meetings and the televised dates and times. Mr. Galligan mentioned that TCTV broadcast dates and times are listed with the public agency meetings in the paper. Commissioner Telford said he had not seen this, but would look again.

President McGregor noted he is unable to attend the Mayors Forum and asked if Commissioner Telford could attend for him, the meeting is June 6<sup>th</sup>. President McGregor indicated that he participated in the Port staff Bowl-A-Thon raising money for the Boys and Girls Club of Thurston County where we raised overall \$1800. He noted that he attended the WPPA meetings in Vancouver, the Visitor Convention Bureau breakfast, a commission work session, and he attended the Memorial Service for Cort Skinner, a previous Port Commissioner. President McGregor read a statement about Cort's life.

**EXECUTIVE DIRECTOR REPORT**

Mr. Ed Galligan introduced Joanne Snarski, a new employee at the Port of Olympia; she will be the manager of Environmental Programs. She is filling the position of Andrea Fontenot. Joanne comes from the Department of Natural Resources; she has over 19 years of environmental experience and background.

Mr. Galligan indicated that we recently replaced the lighting on the Marine Terminal Cargo Yard with green lighting. He showed the difference in the lighting with some photos.

Mr. Galligan reported that the City of Tumwater Council asked if the Port would be interested in participating in a \$50,000 traffic study. Mr. Galligan reported that the Port designed and built

Kimmie Road to be a truck route. Mr. Galligan indicated that during the design of that roadway, we developed studies; he suggested that we offer the studies that we have on file for that roadway as our contribution.

Commissioner Telford indicated he read the article about the Tumwater City traffic study in the paper and did some research. He noted that they are leaving out some important roads in this study. He felt that for us to participate all the roads should be considered. Although he commented that he is having trouble finding the benefit in our participation.

Commissioner Barner thought we might ask for some background on how they determined what roads would be in the study. He suggested that the Executive Director draft a response to the City of Tumwater and forward to the Commissioners for review.

## **LEGAL COUNSEL REPORT**

Ms. Carolyn Lake provided the Commission with a legal update. She reported that on or about April 28, 2008, Petitioner West filed a Petition for Recall against two Port of Olympia Commissioners alleging Breach of Express Duty and Acts of Malfeasance and Misfeasance by Commissioner Paul Telford and Commissioner McGregor. A hearing was scheduled for Friday May 16th, but reset after Mr. West filed an affidavit of prejudice against the assigned Judge Tabor. The hearing was set over to Monday May 19<sup>th</sup> and Judge McPhee heard oral argument. A decision was expected last week.

Ms. Lake also reported on the ruling made Friday May 2, 2008, the Thurston County Superior Court Judge Wickham dismissed the lawsuit brought by Mr. West & Mr. Dierker in which they appealed City of Olympia permits issued to the Port of Olympia as part of the marine terminal construction. The Court found specifically that the case lacked any legal or factual basis. Mr. West & Dierker filed for Reconsideration, which was denied last week.

Ms. Lake noted that after the Court dismissed this appeal on April 25, 2008, finding Mr. West & Mr. Dierker lacked standing to bring the SEPA appeal, the parties filed for Reconsideration, which was denied last week.

Ms. Lake indicated that Mr. West filed an appeal of the Decision to the Shoreline Hearings Board on the City of Olympia approval of the Port's Shoreline permit for work related to the East Bay improvements. No hearings have been held; a hearing on the merits is scheduled for October.

## **PUBLIC COMMENT**

**Bill Pilkey** commented about the Weyerhaeuser payments and the revenue assumptions and he asked when is Weyerhaeuser coming to Olympia and how many ships have come in to the Port this year as compared with last year. He also commented on the Cascade Pole site.

**Stanley Stahl** commented about his public records request and that he did not get all that he requested. He also commented on the testing on East Bay and the storm water.

**Sharron Coontz** commented on the minutes from April 16<sup>th</sup> work session and the comments from Jason Robertson.

**Arthur West** commented on the East Bay project and the confusion of the project because the deals are done before we even know what is going to be done there. There needs to be testing before moving forward with a project.

**Patricia DiFrancesca** commented on the testing on East Bay at the same time as building infrastructure. She also commented on the April 16<sup>th</sup> Work Session minutes regarding Commissioner Barner's comments about the Port's slogan.

Commissioner Telford responded to comments made by Mr. Pilkey regarding Weyerhaeuser and Cascade Pole. He noted that June 5<sup>th</sup> Department of Ecology is having an open house on the East Bay site.

Commissioner Barner responded to Ms. DiFrancesca indicated that he was taking issue with the current Port's logo and wanted it to capture more of the community countywide for economic development opportunities.

Mr. Lincoln indicated that the further testing for the East Bay site would be done during the environmental cleanup. There has been thorough testing completed for the site to date, however,

more testing will be done when the material is excavated and stockpiled. The testing of the excavated materials will determine the disposal method.

President McGregor indicated the Jason Robertson was hired to evaluate the meetings for the Port about a year ago and provide recommendations on improving communications. The work session was a review of the recommendations. He also commented on the payments from Weyerhaeuser. He noted that they have been invoiced for operations beginning mid May. The Commission asked staff for information about the Weyerhaeuser operations and a report at the next meeting. President McGregor indicated that Department of Ecology has approved the work on Cascade Pole.

## **CONSENT CALENDAR**

### **Minutes Approval**

The minutes from the April 16, 2008 Work Session were unanimously approved with a 2-0 vote. President McGregor was not in attendance and abstained from voting.

### **Bills and Voucher Approval**

The bills and vouchers batches 14-18 were unanimously approved in the amount of \$689,176.61. General Fund Checks Issued: 046131 - 046389. Voided Checks Issued: 0461432 – 046143, 046144 – 046155, 046183, 046218, 046228, 046273, and 046367.

### **Harbor Wholesale Lease Amendment**

Harbor Wholesale has been a Tenant of the Port since 1985 when it leased 6.63 acres of land to build its headquarters at the NewMarket Industrial Campus. Since, the company expanded their chill facility on the site in 2002, and further expanded their sales division into the former ASKA Building, which Harbor Wholesale purchased in 2007. The company is in need of additional chill space and parking. The Amendment #5 grants an Option for Additional Land to Harbor Wholesale for 3.46 acres (Expansion Premises) south of the original 6.63 acres, for development of future chill space and parking. Rent calculations for the Expansion Premises are based on current Port of Olympia policy, the Option expires April 30, 2009, and Tenant is required to pay an option fee of \$3,767.94. The Commission unanimously ratified Amendment # 5 providing Option for Additional Land of 3.46 acres to Harbor Wholesale as submitted.

## **ACTION CALENDAR**

### **Resolution 2008-13 – Sale of An Abandoned Vessel**

Mr. Bruce Marshall presented the Commission with Resolution 2008-13 that authorizes the Harbor Director to conduct a public auction of the 22-foot fiberglass sailboat, the “Flounder,” registration number WN1551JA to the highest and best bidder. The resolution further authorizes the Harbor Director to bid all or part of the accrued port charges at the sale and the Port of Olympia may become a purchaser at the sale. He noted that the value of the boat is estimated at \$1,500.

**William Parker** asked if there has been any contact with the owner. Mr. Marshall indicated that the owner has received registered letters from the Port as well as phone calls and he has not responded.

The Commission unanimously approved Resolution 2008-13 Authorizing the Sale of an Abandoned Vessel.

## **ADVISORY CALENDAR**

### **Resolution 2008-16 – Ethical Standards for Port Commissioners (Resolution 2004-05 Amended)**

The Commission has discussed the changes to the Ethical Standards for Port Commissioners Resolution at the March 18, 2008 and April 16, 2008 work sessions.

Commissioner Telford indicated that we have made changes to the ethical standards resolution at work session and have not asked for public comment, therefore he suggested moving this item to advisory to allow for public comment and then move for approval at the next meeting.

He also indicated that he felt the gifts section needed some word engineering and rearrangement and he provided his suggested changes.

President McGregor took exception with the comment about under no circumstances will a commissioner accept items such as free tickets to an event. He noted that he is a foster parent, and he gets free offerings to take the children to events, under this policy he would not be able to accept tickets to events for the children. He commented that as a foster parent he has an obligation to the children and they should not be penalized for him being a port commissioner. It was suggested that he re-write that sentence.

**Bill Pilkey** commented on the ethical resolution indicating that during a campaign an incumbent should report receiving money on campaign report at meetings for amounts more than \$100. He also suggested that no alcoholic beverages or tobacco products should be accepted. He thought that in addition to declining campaign donations from port employees, that should also be extended to include those doing business with the port.

**Arthur West** commented that general exemptions are very dangerous it needs to be uniformly enforced across the board with out exemptions. It also needs a definition of private sources. There should also be direction with holding other offices.

The Commissioners indicated that they would provide any additional suggested improvements for staff to incorporate.

### **Air Show Advisory**

Ms. Kari Qvigstad indicated that the Olympic Flight Museum would host the 2008 Olympic Air Show, featuring the annual Gathering of Warbirds, on Father's Day weekend, June 14-15, 2008. She noted that the Port has endorsed the annual air show as a signature event as part of the community advertising & promotion program and contributes both financial and in-kind support. The Port Commission approved \$2,500 in the Port's 2008 marketing budget, which will be used for the production and distribution of a professionally designed direct mail newsletter and poster for community outreach.

Ms. Qvigstad reported that this event hosts 30 visiting aircraft and 15 museum aircraft, draws an anticipated 14,000 – 20,000 people to the airport, and features rare and historic aircraft. The Port and the Airport are recognized on the poster as well as in other printed materials. Port staff is coordinating event logistics with the museum, and the Port will have a display inside the museum. Commission President Bill McGregor will speak at the opening ceremony program at noon on Saturday, June 14. She introduced Elizabeth Poeppelman, Museum Administrator.

Ms. Poeppelman indicated that this tenth annual event is the largest warbird-only gathering in the Northwest United States and features seven decades of military aircraft, including vintage bi-planes to high-performance jets, as well as a U.S. Army Green Beret jump team. The museum's own notable collection of rare aircraft will be exhibited, including a P-51 Mustang American Beauty, an AD-5 Skyraider, an AH-1 Cobra Gunship, and a TBM Avenger. Other event highlights include flying club memberships, a warbird memorabilia sale, a WWII encampment featuring authentic military vehicles and uniformed personnel, an operational Vietnam Landing Zone and Vietnam era USO Show. Food and merchandise vendors, and various youth activities will also be available.

This year the U.S. Navy's West Coast F/A-18 Hornet demonstration team has selected the Olympic Air Show as a recipient for a tactical jet demonstration. The F/A-18 Hornet strike fighter aircraft will perform on both days of the event. The Olympic Air Show is only one of twenty recipients of this demonstration team for 2008. A Legacy Flight, consisting of a formation fly-by with a heritage Naval aircraft will follow the 15-minute demonstration both days.

She noted that for additional information about the 10th Annual Olympic Air Show featuring the Gathering of Warbirds, the public can contact the Olympic Flight Museum via email at [info@olympicflightmuseum.com](mailto:info@olympicflightmuseum.com), by calling (360) 705-3925 or visiting the website at [www.olympicflightmuseum.com](http://www.olympicflightmuseum.com).

Commissioner Telford indicated that this is a great event. It is nice seeing the grandkids with their grandparents looking at the aircraft. Commissioner Barner noted that he has also attended several years and is glad the Port is supporting this event.

Mr. Galligan indicated that we did not accept tickets from the Air Show for this event. However a pass is provided for speakers, such as the Commission President.

### **Resolution 2008-14 – Airport Impounds Advisory**

Mr. Rudy Rudolph indicated that existing Port Resolution 94-08 on Impoundment and/or Sale of Aircraft, Vessel and Other Personal Property with Delinquent Accounts does not correctly reflect the current language in RCW 14.08.122 regarding the number of days an aircraft owner has to pay their delinquent account in full before their aircraft may be sold to satisfy Airport charges. He noted that the current Port resolution allows the aircraft owner 180 days to pay, whereas the RCW requires 90 days. As the delay in collection of unpaid charges beyond what is required by law is not in the best interest of the Port, he indicated staff is recommending a revised Resolution to be in conformance with the current RCW 14.08.122.

He noted that staff recommends Commission approve Resolution 2008-14 to correctly reflect the language in the current RCW 14.08.122 at the next Port Commission meeting.

Commissioner Telford suggested that the 5<sup>th</sup> whereas is not necessary.

**Harold Clark** asked what the definition of impoundment is. Mr. Rudolph indicated that the practical definition is that when an account is 60 days delinquent, we put a lock on the aircraft until the account has been paid.

### **Meeting Format Change**

President McGregor indicated that we have been working to get our business meetings done more efficiently and are proposing a new format for the Commission meetings.

Mr. Galligan indicated that we did a survey of other public entities (cities and county) on how they approach their meetings. Staff is proposing a change to our meeting structure to be more consistent with other public entities. Public comment will be provided for 30 minutes with a 3-minute limit per person on all items including those on the agenda. There will be many ways the public has to comment:

1. Commission materials are released one week in advance and are available on the website.
2. Topics will be placed as an advisory before action is sought.
3. Opportunity to comment via the Port's website on topics.
4. View televised meetings on TCTV.
5. Staff is available to respond to questions.

President McGregor indicated that there would be an item for Public Hearing when an item has not been presented first as an advisory to allow for proper public comment. In addition there is an item for Executive Session noting whether there will be one held and there will be public comment cards that can be filled out and submitted.

Commissioner Barner suggested that we wait to implement this after we have received public comment.

**Bill Pilkey** commented that he opposes the proposal to take away public comment. People should be able to speak as many times as they want on issues, not just once.

**Sharron Coontz** commented on her disapproval of taking away the dialog with the public. She indicated that she would like to have the Commissioner respond immediately to the public instead of waiting.

**Arthur West** commented that the Port Commission continues to stifle public comment.

**Keith Bausch** commented that some people think that these meetings are only for the public to speak to the Commission, that is a portion of the meetings, not the only purpose. This commission has done more than its share of providing for opportunity for public comment. He asked a question about the Public Hearing item that has been added.

Legal council, Bob Goodstein, indicated that there are some legal requirements for public hearings, but add on's would not require a public hearing. He suggested that alternate language might be considered.

Commissioner Telford indicated that we have the right to dictate the time and manner of public comment and we have rules that must be followed. Taking comment on every item is being abused by some of the public. We have criticism that our meetings go to long and they are not managed properly. Allowing public comment on all items stretch out the meetings way to long.

We have an obligation to move through an agenda and we are currently not doing that very well. He noted that we looked at what other jurisdictions are doing and this is an attempt to find a consistent way of doing things to get business done.

President McGregor indicated that he has watched the other jurisdictional meetings and how they flow. We are following what other jurisdictions handle their meetings.

### **Revision to Capital Investment Plan Financing Advisory**

Mr. Steve Davis indicated that the purpose of this advisory is to outline the necessary changes to the commissions' action taken March 4, 2008 authorizing the issuance of \$14 million of twenty-year limited general obligation bonds.

Mr. Davis reported that at the time the action was taken, staff committed to continue assessing the specific projects for both cost and and viability. As promised, staff has continued to update cost estimates and evaluate the capital needs of the Port.

As a result of these efforts, staff has determined that the costs for both the East Bay Re-development and the Marina Dock Expansion (MNO&P Docks) have increased. Given current Marina Rates and revenue projections, the Marina Dock Expansion does not appear to provide sufficient returns at this time. Therefore, staff has determined it is in the best interest of the Port to defer this project until the marina expansion project will provide adequate returns to the Port.

Mr. Davis indicated that current working estimates for the East Bay redevelopment have increased by approximately \$3.0 million (net of grants). Much of the cost increase is attributable to environmental work identified as necessary by the Department of Ecology and Port Environmental Consultants. The East Bay Re-development project still provides the Port with an estimated 12% internal rate of return (IRR) and is therefore, still included in the financing package.

In addition, as a result of continued market demand and increased interest in the Port's marine terminal cargo facilities, it is essential to move forward on the berth maintenance dredge and clean-up project. Recent inquiries, from potential shipping customers, have once again pointed out the need for such a maintenance dredge. This project was identified as necessary to the Terminal's viability as far back as 1997. Although the anticipated cost of a complete dredge project is likely too costly to undertake at this time, staff is recommending an interim action plan estimated to cost \$3.0 million dollars or less. This interim action plan will allow us to address the stated needs of shipping customers we are currently negotiating with.

Mr. Davis presented a chart showing the original staff recommendation of \$15 million for bond financing with estimated operating revenue of \$5 million. He indicated that the Commission approved a \$14 million for bond financing with estimated operating revenue of \$4 million. Mr. Davis indicated that the revised staff recommendation is \$14.9 million for bond financing with estimated operating revenue of \$4 million.

Commissioner Barner asked what East Bay Redevelopment, Net of Grants means. Mr. Davis indicated that we would be reimbursed 50% for environmental cleanup portion from Department of Ecology (DOE). Mr. Lincoln indicated that the estimated clean up is \$7 million. We could get approximately \$3.5 million from DOE.

Commissioner Barner indicated that he has a strong interest in seeing us work toward a viable and successful Marine Terminal. We are in a situation where we are unable to live up to our advertised depth of 40 feet, and we have an obligation to dredge as an interim action. The \$3 million that was not a part of the original discussion is needed. If we don't do it we will be shooting ourselves in the foot and we will not be able to promote this Marine Terminal as a viable port to receive cargos. He commented that it is imperative that we do this.

Commissioner Barner moved to increase the June 2008 Bond sale from \$14 million to \$14.9 million, exclusive of bond issuance costs and exclusive of any existing bonds to be refinanced. Proceeds from such bond sale shall be used to finance the following projects (a) construction of all streets and utilities to serve nine lots within the East Bay area of the Port, (b) repair and replacement of Swantown Marina Docks; (c) the cleanup of a wood pole treatment plant (the Cascade Pole site) which will create a public parking lot; (d) a marine terminal maintenance dredge and clean-up; and (e) any other capital projects approved by the Commission. President McGregor seconded the motion and indicated he wholeheartedly agreed on the statement by Commissioner Barner.

**Stanley Stahl** commented on the \$3 million for the dredging and the \$3 million for East Bay increase. It was at \$14 million and you are dropping the \$4.5 million for the marina docks and you are only increasing by .9 – it doesn't add up.

**Subir Mukerjee** indicated that he was speaking on behalf of the City of Olympia and he supported and encouraged the Commission to pass the bonds for the East Bay infrastructure. He noted that the Commission has already passed purchase and sale agreements with the City and the Hands on Children's Museum. He noted that they plan to be ready to open in 2010 and they need the infrastructure done on time to allow for that.

**Brad Jurkovich** indicated that he was representing the Hand's on Children's Museum and they are supporting the commission to pass the bond package. He noted that this is a smart community investment and they are under timelines to make this work.

**Robert Rose**, representing the ILWU, encouraged passing the financing package for the berth dredging. He confirmed that the depth of our water is an issue with customers. This will go along way to increase the customer base at the Port.

**Arthur West** commented that this is the reason why the Port should allow public comment on topics discussed at Commission meetings. He said he supports cleanup of the East Bay area, however, he has concerns that it is done in a safe manner. He noted that at this time we don't even know what the clean up standards are. The dredge is a project to keep the Marine Terminal viable, but can it be done properly.

**Mike Strub**, Executive Director of LOTT, offered his support for the approval of this increase in the bond issue tonight. The increases in the character of the clean up are not just put upon the Port, he noted that LOTT is under the same by direction by the Department of Ecology and their costs are going up as well. He noted that the City and LOTT are paying their share of the infrastructure and the Port is not subsidizing LOTT or the City.

Commissioner Telford stated that he could not support this package. He indicated that we a real estate investment fund and a gas station to use if needed for reserve funds. He noted that we also have a \$1.3 million available from the property tax levy that can be used for debt service and this package doesn't do that. There is no reason why the entire tax levy isn't used to service these bonds to reduce total costs by a shorter payoff period and lower interest rate. He commented that he has previously state that he would not support an increase in debt to a higher level than when he started as Commissioner. He suggested that we are borrowing too much; the pay out time is extended too long. He commented that he might be able to support this if the Commission guaranteed that the tax levy would not go up throughout the 20 years of the life of these bonds.

The motion to increase the June 2008 Bond sale from \$14 million to \$14.9 million, exclusive of bond issuance costs and exclusive of any existing bonds to be refinanced. Proceeds from such bond sale shall be used to finance the following projects (a) construction of all streets and utilities to serve nine lots within the East bay area of the Port, (b) repair and replacement of Swantown Marina Docks; (c) the cleanup of a wood pole treatment plant (the Cascade Pole site) which will create a public parking lot; (d) a marine terminal maintenance dredge and clean-up; and (e) any other capital projects approved by the Commission passed with a 2-1 vote, Commissioner Telford voted against the motion.

### **Railroad**

Commissioner Barner indicated that he met with a consultant and Port staff regarding rail. He suggested that we need to recruit from the community that has experience with rail as a sounding board so we can make informed decisions. Mr. Galligan suggested that Commissioner Barner designate individuals that can provide the staff input on the rail.

### **Real Estate**

Commissioner Barner indicated that two months ago he suggested that we have a briefing and a document on the real estate holdings of the Port. He is interested in designate real estate for uses such as a community garden. Mr. Galligan indicated that staff is working on a thorough document in response to the request. Staff is preparing a briefing for Commissioner Barner on June 11<sup>th</sup>.

### **Port Advisory Committee (PAC)**

Commissioner Barner indicated that the Commission needs to spend some time meeting with the PAC members and foster dialog so that they know where they fit. He suggested that the

Commission needs to make a commitment to communicate with them in how we can serve their needs as well as them serving our needs. We need to figure out a scheme to put the group to work.

Commissioner Telford suggested that we need to give them something to do or put them in remission for a while. We don't want to involve them if the train has already left the station. We need to find something where they can provide input on topics where we truly want their input. We need to express to them that we have a lot going on right now and that we value the PAC.

Ed indicated that the staff's plate is full and the attempt to staff the PAC and find projects for them right now is overwhelming. He noted that as of right now we have no assignments for the PAC. They are highly valued, we need to look at assignments possibly later in the year and give the some time off at this point. Mr. Galligan suggested that we might have a joint meeting with the PAC later in the year to discuss assignments.

**Public Comment Continued**

**Sharron Coontz** proposed that the agenda be flexible that we can adjust the agenda to allow for public comment.

The Commissioners asked staff to put the meeting format change on the next meeting as an advisory and implement on June 23<sup>rd</sup>.

**ADJOURNMENT**

President McGregor adjourned the meeting of May 27, 2008 at 8:47 p.m.

PORT OF OLYMPIA COMMISSION

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Secretary-Treasurer