

Planning & Advisory Committee
Wednesday, June 13, 2007
7:00 p.m.
Port of Olympia - Large Conference Room

Present: Kevin Partlow, Darlene Kemery, Drew Phillips, Patti Moore, Rod Edgbert, Len Trautman, Darrel Webster, Commissioner Paul Telford, Ed Galligan Executive Director, Jeff Lincoln Engineering Director, Heber Kennedy Sr. Manager of Properties, Jennie Foglia-Jones, Special Projects Coordinator, Bob Goodstein Legal Counsel and Jim Goche, Consultant.

Call to Order: Chairman Kevin Partlow called the meeting to order at 7:01 p.m.

Approval of Minutes: The PAC approved the May 16th minutes.

PAC Governance: Bob Goodstein, Port Counsel, stated that he was there to answer questions regarding the governance of the PAC. He went into the detail of what a meeting by elected bodies would consist of. A public meeting consists of a meeting that the public is allowed to sit in on and not participate in public comment. A public hearing is where the PAC would hold a hearing that allowed the public to express their comments. The public hearing would need to take place prior to the PAC taking any recommendations to the Commission for which the Commission would be required to hold a public hearing. The hearing can take place within a meeting. The Chair states the hearing is open, takes public comment then closes the hearing and moves on with the meeting. It can be a very compact process. The PAC establishes the timeline for the public hearing.

The PAC went through the proposed Operating Rules and noted their areas of concern and where they wanted more clarification.

Len stated that he would like a section 7 to be added discussing attendance.

Len Trautman and Rod Edgbert expressed concern with wording in the paragraph under "Call for Vote". They stated that they would like to see if something goes to vote it gets raised to the Commission's attention.

The committee discussed attendance. They liked the idea if a member was absent often they could raise the issue to the Commission to recommend the removal of the member(s) not attending meetings.

Kevin asked that the staff and/or Commission notify him when an item was on the PAC agenda that needed a public hearing by Commission.

Patti Moore moved to adopt the proposed Operating Rules. The committee passed the motion with a vote of seven (all that were present) to zero.

There was a general discussion among the members present concerning the requirement to conduct public hearings. Some members suggested that based on their volunteer status, the informal way they have operated in the recent past, and the advisory role that they plan that public hearings are not appropriate. Several members suggested recommending to the commission the removal of that requirement from the resolution. Ed Galligan stated that this might not be the best time to remove this requirement because of the view the public has of the Port, and because of the intent of the commission to insure the process is open and public. The Port has made it top priority to be "open". Ed stated that this was up to the PAC to move forward on or not, but he would advise against it for now. At the end of the discussion the PAC took no formal position on the issue.

Budd Inlet Land Use Plan: The PAC discussed the questionnaire that was sent to the PAC for review on what changes the staff is proposing. The questionnaire provided the PAC members provided space for comments and asked the members if they agreed, disagreed or had no comment on the recommendations in the draft document.

1. Seven of seven members present agreed with the recommendation to remove the Admiral District from the plan.
2. Seven of seven members present agreed with the recommendation to change the name of the State Avenue District to the East Bay District.
3. The PAC asked to get more clarification about the Master Plan/East Bay District question.
4. Seven of seven members present agreed with the recommendation that the East Bay District should reflect the sale of the land to the City of Olympia.
5. Seven of seven members present agreed with the recommendation that the building heights specified in the Port Land Use Plan should be eliminated, as any building must meet the City code.
6. The PAC already had a passing vote on renaming the Shoreline Trail to East Bay Promenade.
7. Seven of seven members present agreed with the recommendation to change the use of one parcel from Airport Oriented Industrial use to General Aviation.
8. Seven of seven members present agreed with the recommendation to delete the old Tumwater Capital Campus design and adopt the Tumwater Town Center Plan.
9. Seven of seven members present agreed with the recommendation to adopt the proposed New Market Industrial Campus Plan.
10. Seven of seven members present agreed with the recommendation to update Land Use Plan to reflect name changes to New Market Industrial Campus and Tumwater Boulevard.

The PAC agreed to send their additional comments that are not on the questionnaire to either Jennie Foglia-Jones or Jim Goche to compile.

Other Items: A motion was made and seconded to appoint Len Trautman as the Vice-Chair. Patti Moore motioned to table until more PAC members could be questioned as to whether or not they wanted to be considered for the position. The rest of the PAC agreed.

Follow-up Items:

- Staff to rephrase/expand on the Master Plan/East Bay question.

Next Agenda: Land Use Plan Questionnaire.

Next Meeting: The next scheduled meeting will take place on Wednesday, June 20, 2007 at 7:00 pm in the large conference room.

Adjourned: Kevin Partlow adjourned the meeting at 9:00p.m.